



Wyoming Workforce Development Council Meeting Summary

January 18-19, 2017

Little America, Cheyenne, Wyoming

Council Members Present

Shannon Buller	Ray Fleming Dinneen	Del McOmie
Tony Haller	Leonard Scoleri, Vice Chairman	Ron Van Voast
Shawn Reese	Fabian Lobera	Michael Von Flatern
Keith Zabka	Stacy Strasser	Katie Legerski
Jim Engel, Chairman	Mark Madsen	Kevin Kershnik
Jim Rose	Sid Gressette	
John Cox	Rocky Anderson	

Council Members Absent

Governor Matthew Mead	Robert M. McKim	Jillian Balow
Randal Six	Steve Corsi	John Walsh
Larry Barttelbort	Felix Carrizales	Gary New
Scott Norris		

Council Members Designees

Present

Laurel Ballard	Michelle Panos	Lisa Osvold
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Others Present: Tony Glover, Department of Workforce Services; Tom Gallagher, Department of Workforce Services; Lynn Kirkbride, USBLN; Pennie McDaniel, Department of Workforce Services; Leesha McIntire, Department of Workforce Services; Laura Jeffrey, USDOL-Vets; Jeff Schulz, Department of Workforce Services; Chris Wiederspahn, Department of Workforce Services; Andrea Hixon, Department of Workforce Services; Carmalee Rose, Department of Workforce Services; Adam Waddell, Department of Workforce Services; Marcia Hess, Wyoming Community College Commission; Tobi Cates, Department of Workforce Services; Hayley McKee, Department of Workforce Services; Laurie Knowlton, Department of Workforce Services; RJ Glantz, Department of Workforce Services; Mike Griffin, Department of Workforce Services; Rhonda Priest, Laramie County Community College; Maryellen Tast, Laramie County Community College; Adam Keizer, Laramie County Community College; Jacob Sones, Laramie County Community College; Jeanine Steele, Laramie County Community College; Bill Shilling; Isabel Perez, Wyoming Latina Youth Conference; Cecilia Aragon, Wyoming Latina Youth Conference.

Call to Order Welcome and Introductions

Jim Engel, WWDC Chairman, called the meeting to order at 12:00 p.m. and welcomed all in attendance. All present introduced themselves.

Chairman Engel recognized Brenda Birkle for her service with the WWDC.

Approval of Agenda



The agenda was accepted as written

Approval of the November Minutes

Rocky Anderson moved to approve the November minutes. Fabian Lobera seconded the motion and it carried.

Board Technical Assistance

Beth Brinley provided the presentation contained in the WWDC's meeting book.

The meeting recessed at 4:57 p.m.

The meeting reconvened at 8:03 a.m. January 19, 2017

Formalize Role of WAGs

Chairman Jim Engel said that WAGs are to follow the guidelines of the WIOA law as far as the structure of these advisory groups and are to have a member of the WWDC, workforce center manager, adult education director in the respective community, a representative for K-12 (superintendent of public instruction or a board member), division of vocational rehabilitation, local economic development, community partners, local employers, HR people, the Colleges workforce development, community leaders and community organizations. The WAGs need to go out into the communities across the state and find out if there are emerging industries or businesses that are looking to come to Wyoming and help support existing employers in the area of workforce. The WAGs need to select their own leadership to really take ownership and the private sector has to be the driving force.

Career Pathways & Apprenticeship Services

Dr. Jim Rose advised that the Career Pathways & Apprenticeship Services met on Tuesday via teleconference call and thinks the consensus of the group that they need to better understand their role. Dr. Rose said that yesterday's presentation may have helped to clarify the Committee's role. Jim Rose also stated that he thinks that the Committee is the tactical side and that the strategic aspect has to come from the Council in cooperation and with guidance from Sector Strategies, Career Pathway and Apprenticeship Services are going to be the ones who will tackle how to get it done.

Sector Strategies

Kevin Kershisnik stated that the Sector Strategies Committee identified four preliminary sectors; that the sectors may change after the ENDOW presentation, but they are healthcare, value added energy, technology and trades. Mr. Kershisnik also said that these are broad sectors but the Committee is working to narrow these into specific programs. Kevin Kershisnik concluded by stating that the Committee wants input from the WAGs from the grassroots level.

WIOA Compliance and Finance

Keith Zabka provided information regarding changes to the WWDC Bylaws and the first change is changing WIA to WIOA, the addition of a conflict of interest policy, and staggered terms. **Keith Zabka moved to approve the revised Bylaws. Leonard Scoleri seconded the motion, and the motion carried.**



Mr. Zabka then provided information regarding the conflict of interest policy stating that it is more detailed than the policy in the bylaws.

Ron Van Voast moved to approve the policy. Ray Fleming-Dinneen seconded the motion, and it carried.

Keith Zabka discussed policy revisions to the Eligible Training Provider List and **made a motion to approve. Leonard Scoleri seconded the motion, and it carried.**

Angie Buchanan stated that the WWDC's full budget is over \$1.1 million, that the top items are the non-discretionary and the WWDC has \$562,000 left for discretionary activities for a total of \$850,000 remaining. Ms. Buchanan continued by stating that of the funds \$129,000 needs to be expended by June 30, 2017, \$240,000 needs to be expended by June 30, 2018, and the remaining \$480,000 needs to be expended by June 30, 2019.

Leonard Scoleri moved to approve the budget. Keith Zabka seconded the motion, and it carried.

Department of Workforce Services

Director Cox discussed the Joint Appropriations committee and the 8% Governor's budget cuts. He also discussed the Council's procurement options for the One-Stop Operator.

Rocky Anderson moved to allow the Executive committee to make the decision regarding the one stop procurement process. Keith Zabka seconded the motion. Mr. Zabka stated that he agrees that the Council will need the input of the Governor's office. **Motion carried.**

ENDOW

Jerimiah Rieman provided historical information regarding Wyoming's economic diversification options and announced the leadership of the ENDOW initiative. Mr. Rieman also discussed that the Wyoming Workforce Development Council would be involved in the ENDOW initiative as it develops

Wyoming Grown

RJ Glantz said that the program is about 20 months old and has realized 44 placements; some of those placements are an outerwear designer from NYC to Jackson, a Wyoming state Trooper, pipefitter, civil engineer, mechanical engineer, attorney, and teachers. He continued by stating that there are 71 active participants and participants have been from 43 states, DC, 8 foreign countries. Mr. Glantz queued up the Department of Corrections recruiting video located at wdoc.jobs and said that he would like to have the funds to be able to have a similar video created for Wyoming Grown. Mr. Glantz provided the Council an overview of what's next for the program to include getting more partners involved, letting more people know about the program, energizing the personal recruiters located in the Workforce Centers and improve the process for employers.

Open Discussion and Public Comment

Rocky Anderson made a motion to adjourn, and it carried.

Meeting adjourned at 11:45 a.m.